

Work Sessions:

- Work Session to discuss meeting splash pad and agendas scheduled for March 19, 2018 at 4:45 PM.

Hurricane IRMA: City is working on scopes of work for necessary repairs. Preparing submissions for reimbursement from FEMA/GEMA and Insurance.

Mitigation projects under discussion.

Working with DNR on proper procedures for notification to owners, release of boats, and salvage of any boats remaining.

- **FEMA considers the boats as debris from the storm and City has received 90 day extension form FEMA due to Georgia statutes regarding removal and Court schedules.**
- **City out to bid for 11 boats to remove from site, second advertisement, and bids are due no later than March 27, 2018.**

City Clerk:

- Council work requests
- Day to Day issues
- Open Records
- Training

Personnel:

- Police Officer Positions open.
 - One cadet is in the academy with a proposed graduation date of March 23, 2018.
- Positions open in Public Works and Water Department.
 - Water Operator Positions and Laborer Advertised

Police

- Grant was awarded for Body Cameras on 16th of June. All communities have accepted the grant and cameras have been purchased. No cost amendment to purchase additional items, cameras came in under budget, as approved. Training and Public outreach programs are underway.

- Continuing to emphasize Community Policing.
- Hawk Beacon signal for pedestrian crossing permit application received from GDOT and approved at the meeting of March 5th.
- Successful fund raising effort for canine was help at OPS.
- New police canine and handler team scheduled to be certified in April 2018.

Finance

- Audit is underway.
- Developing revenue and expenditure line items for Insurance and FEMA/GEMA reimbursements.
 - Received initial check from insurance in the amount of \$1,000,000
- Retreat scheduled for Wednesday and Thursday, November 14 and 15, 2018 at Honeycreek.
- Recent sale of City surplus property netted \$5,000.

Budget: 2019

- Staff budget review is underway.

Community Development

- Projects/Businesses:
 - No concept plan from Wildlife Defense Systems has been received for issuance of any permits. Notification of this standard requirement has been made a number of times.
- Villages at Winding River Phase II: Site work has begun.
- Development Areas and Site Plans:
 - Moekel Place
 - Fox Run
 - Inlet Reach
 - Mariner
- Newspaper Kiosks: Mr. Canning raised this question. This will be addressed under the Streetscape project working in cooperation with the publishers and proper review of proposed design by HPC.

Fire Department

- Emergency Management Action plans are being updated for the City.
- Chief Horton and Chief Hatch serve on the Radio Review Committee.

- Issues involve VHS verses 700/800 MHZ system. Federal Government is moving public safety agencies to the 700/800 MHZ range from the VHF range. Update provided at meeting of March 6, 2017.
 - Barrow County Article submitted under separate correspondence dated 3/13/17
- 911 meeting held at the police station at 1:00PM on May 1 to review MHZ proposal.
- Working on St. Marys preliminary costs for review and looking at grant option.
- Working with County 911 Committee.
- Proposal will be made in February 2018 in line with the 2017 retreat presentation.
- Applied for Emergency Readiness Grant funding for generators at the end of May 2016. Update delayed to March 2018 (Hurricane Matthew Mitigation Funding).
- Multi-Jurisdictional Hazard Mitigation Grant: County has applied for a grant to update the Multi-Jurisdictional Hazard Mitigation Plan for the County. Chief Horton has been assigned to assist in this effort
- **Preparing for Standards and Training Audit.**

Public Works

- Water Meter Testing: Awarded second grant for professional services to complete flow testing. Mr. Marr is working to complete this project.
- Gateway Project: Haddock and St. Marys Road Preliminary Schedule:
 - Development of Bid Package (Engineering) August 2017
 - Solicit Engineering forms for bids September 2017
 - Council Consider Award of Engineering Contract April 2018
 - Engineering Design/Permitting July 2018-August 2018
- **Ready Street Drainage Project: Permit has been received from DNR and Army Corps of Engineers. Bids are due by April 17, 2018 at 2:00PM.**
- **Gateway Redevelopment Project: Contract awarded May 15, 2017 Council meeting and started July 1, 2017. Mr. Glaze of CDP or his representative provided updates at the recent Gateway meeting. Request for extension of agreement By Mr. Glaze for 6 months was approved meeting of March 5, 2018.**
- HODAG: Douglas Drive
 - Budget for Easements, Legal, Engineering complete.
 - All six easements have been acquired.

- Anticipate bidding by March 22, 2018 based on discussions with Thomas and Hutton and if Staff review completed.
- Orange Hall:
 - Orange Hall is closed until all work is completed.
 - Additional testing underway to ensure plans and specifications include necessary work. Revised cost estimates being developed based on results of the testing; destructive and non-destructive. Change order for additional testing approved at the December 18th meeting. Staff wants to make sure we identify the work to be done as fully as possible to minimize any construction change orders.
 - Inspected building with Orange Hall Committee members on March 3, 2017 which was coordinated through the engineer in charge of the project.
 - Latest update from engineer:
 - The additional “Selective Demolition” work was completed over the weekend of Jan. 23rd.
 - Preliminary review of existing conditions exposed during the selective demolition was performed the morning of Tuesday Jan. 25th.
 - A further and more detailed review of the existing conditions was performed the morning of Wednesday February 7th. Based on this site visit it was determined a more thorough investigation into the construction of the main beam and gable wall above the entrance would be required.
 - This more detailed investigation was performed the morning of Wednesday February 14th. During this investigation Chris Cox and I also probed the area around the brick wall in the southeast corner of the Old Dining Room. This probe indicated the possible location of a footing extending further than would normally be expected if on supporting the existing brick wall and may indicate the location of a footing to support an original brick pedestal supporting the wood columns above as would have been typical for the Greek Revival architecture style. To further determine the possibility of an extended foundation in this and at the interior columns above I have spoken to Doyle Strickland and he is scheduling a crew to remove a larger section of flooring in the southeast corner and at the location of the columns above to allow for further exploration. Will confirm schedule with Doyle but am hopeful this work can be completed by the first of next week.
 - I have a call into Jeff Foster with AKM Surveying. It is my understanding that the field work for the survey has been completed. Once the survey

is completed we will be able to begin work on drainage solutions around the perimeter of the structure.

- Mr. Marr is identifying location for storage of furniture and artifacts.
Anticipate removal early April 2018.
- **Scheduling review of repairs with National Historic Trust representatives.**
- **Sewer Rehab St. Marys Street: Looking to slip line sewer main along St. Marys Street based on the review of the video tape. Plans and specs being developed and being prepared to go out for bids to obtain costs.**
- City Hall: Architectural and engineering design is underway, approved meeting of December 5, 2016. This is to meet ADA, safety and security standards with construction funds to be proposed in the 2017/18 budget. Project moved to 2019 Capital budget due to emergent repairs at Orange Hall.
- Clear Wells: Three in the City, engineering contract awarded meeting of July 3, 2017. **Sealed bids are being advertised and are to be received not later than 2:30 PM April 17 2018.**
- **GDOT State Transportation Improvement Plan Projects (St. Marys):** Projects applied for by St. Marys or can be initiated by the State. Contacted GDOT Regional office for updates this week and they have advised that they will check on the current status of all the projects.
 - Motion for STIP approved meeting of July 3, 2017 and presented at the STIP meeting of July 11 by Mr. Marr, Mayor Morrissey and I. Local projects have been included as GDOT may have alternative funding sources.
 - Colerain Road widening project from West of I 95 to East of Kings Bay Road started in 2017 (Project #0007414) \$27,713,546. Clearing of areas to be worked is to be 50% complete in August 2017. The City's utilities are included as part of the project.
 - SR Spur 40- RRX Warning Device (Project 0009346) \$159,181. This was reviewed in the STIP meeting of July 11, 2017.
 - **GDOT: I-95 resurfacing of I-95 and ramps from Horse Stamp Church Road through Exit 1:**
 - **Seaboard is the Prime Contractor**
 - **Scheduled to begin April 8, 2018 with estimated completion date November 30, 2018.**
 - **Project will start at north end and complete at the south end.**
 - Improved lighting at the intersection (Project PI0015194)
 - **Discussed with GDOT at the Atlanta Fly In.**
 - Joint request submitted by Kingsland and St. Marys in April 2016.

- Preliminary engineering funds (\$250,000) are programmed now.
- **Construction funding (\$2M) programmed in FY 2019/early 2020.**
- Fully executed agreement between GDOT and City attached.



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- Interstate 95 Exit 1 Improvement Requests from City to GDOT (City Request)
 - Discussed with GDOT at the Atlanta Fly In.
 - This was reviewed in the STIP meeting of July 11, 2017.
 - **Traffic study underway with possible concept designs for review in third quarter 2018.**
 - **GDOT plan and schedule for vegetation replacement attached:**



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Grant Opportunities/Applications:

- NOAA Community Base Marine Debris Removal Grant: Jeff Adams. Will resubmit in October to obtain funding to remove sunken boats. Usually due by November 2nd. GDOT Roadside Enhancement and Beautification Grant: Bobby Marr: Need to look at for Route 40 and Spur 40.
- LMIG: Notice of grant for 2018 grant year in the amount of \$220,328.30 was received from GDOT. These funds are programmed for the SHRIMP project. City match will be \$72,709.00. This was approved at the August 7th, 2017 Council meeting.
- LMIG 2017 Local Maintenance & Improvement Grant for Off-System Safety Program: Grant in the amount of \$25,000, over and above the normal LMIG Grant has been awarded to the City. City matches with 30%. Safety projects, street markings, submitted as part of grant application. Approved meeting of August 21, 2017.



Message from
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- EDA Grant: Submitting through CRC to help with costs to restore and improve St. Marys Public Maritime facilities. All necessary information has been forwarded to CRC.

- Coastal Regional Commission: Submitted 2017 application on July 28, 2017. City has been notified it has been conditionally awarded, \$18,500. This is a multi-use path widening project from Point Peter Road and Osborne to Sweetwater Park. City will need to match with \$13,500 for materials.
- BIG Grant – September 26, 2017. DNR, City Staff, Engineer for the Gilman Dock.
 - Grant submitted for DNR review and comments on August 3, 2017. Final submission has been made. Current condition of waterfront after hurricane IRMA has been added as supplementary information to the application. This is a very competitive grant. **Notice that grant application was not awarded has been received.**
 - Big Grant \$100,000K or less is a smaller version of the BIG grant and would require a 1 to 1 match. Application time frame is September 2017. Looking at funding boat ramp engineering plans and specifications for rehabilitating the boat ramp on Wheeler Street.
- CIG: 2017 Grant has been submitted.
- DNR Clean and Resilient Facility Grant: Next application will be for the Gateway Dock which will be submitted if the BIG Grant is awarded.
- DOD OEA: Second application prepared and submitted for Airport (MEDS) repurposing and grant has been awarded. Project is underway.
- Section 319 Water Quality Grant: Recommended for award by Georgia DNR Environmental Protection Division (\$382,333). This would include green areas, rain gardens, some storm water (improve storm water discharge quality), and permeable pavers. Grant amount amended to \$397,133.00. This is a Davis Bacon project.



Section 319 Grant -
SHRIMP Project.msg

- Fully executed grant contract received on 9/19/2017. We will now move forward with engineering for 75% review by Mayor and Council. Anticipate January, 2018 work session.
 - Construction estimated start date of April/May 2018
 - Grant contract has been fully executed September 2017.
 - Staff meeting with consultants held November 9 to review all grant requirements, preliminary schedule and update story boards.
- Bullet Proof Vest Grant: 2016 award is \$2,749.75.

Main Street/Economic Development

- Sidewalk Hydro Road Improvement Maintenance Project (SHRIMP) moving forward:
 - Funding Sources:
 - LMIG \$400,000
 - Section 319 Water Quality Grant \$397,133
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 - Section 319 Grant - SHRIMP Project.msg
 - General Fund \$600,000 (May be low interest loans)
 - Allows for matching funds for grants and allowance for non-grant items.
 - Waste Fund \$50,000 (Trash and Recycling Cans)
 - FEMA mitigation funds may be available for St. Marys and Ready Street repairs due to Hurricane IRMA. Staff is working on this.
 - Private Donations (Brick and bench campaign)
 - Concept plan and elements approved meeting of 4/17/17. Will have a 75% review at a work session in April 2018. Engineering planning will be restarted as requested by DNR/EPD.
 - Full review of project with engineers, planners and City Staff held March 16, 2018.
 - Charrette held March 6, 2018 from 5:00PM to 7:00PM in the Main Street Office.
 - Shrimp Project
 - Boat Launch and Old Fireworks Dock
 - Storm water permits after engineering completed.
 - Construction estimated for third or fourth week of July 2018.
- TAD: All documentation was submitted to the State Department of Revenue. No further action required for approval or filing. Working on application process.
- Wayfinding: Company forwarded wrong parts. Mr. Marr is having the correct mounting parts sent. The parts have to be in compliance with the GDOT permit.
- Weed Street Sewer Plant: Traveled to New Smyrna Beach, Florida, to visit a STEM/Discovery Center on July 14th and 15th, 2017. Councilmembers Reilly and Williams were in attendance along with representatives from Georgia Southern University. This is one option for a future use of the Weed Street site.
- Sweetwater Park: PSA working on Improvements. Cost of these improvements being used as a match for the CSR 2017 Trail grant application.
 - Expansion of bike trail along Point Peter Road is underway.

Maritime Matters:

- **Docks: A full update on the City's marine facilities will be provided as information is received and projects move forward. Funding will be a combination of insurance, FEMA/GEMA, 404 and 406 mitigation funding and finally City general funds. A short review was conducted at the start of the 2017 retreat.**

MEETING STREET DOCK: This is a DNR facility. They will extend the aluminum at North River boat ramp to accommodate more vessels for temporary service dock usage. Project is supposed to start soon but no hard date has been set. They are applying for a permit and work delayed due to Hurricane IRMA. The dock and boat ramp are fully operational.

1. **WHEELER STREET DOCK/Boat Ramp:** Out of service for the foreseeable future, **estimated repair time is October/November 2018.** The maritime engineer is preparing plans and specifications for repair and betterments. Copy of the proposed facilities is attached. Bids will include Fireworks Dock.



C-106 Proposed
Upgrades & Repairs.p

Demolition LOP is attached: Plan project for April/May time frame.



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Charrette held March 6, 2018 in the Main Street Office.

Initial plan was to have construction complete by July 2018 based on DNR issuing a Letter of Permission followed by a final permit. DNR advised the City last Friday that a review of the statutes show a full permit will be needed. This will delay construction about 90 days with an estimated completion date of November.

- **Permit Application submitted to DNR for initial review.**
- **Copy of response from Jason Ball, Maritime Engineer, regarding related training, rules and safety for boat ramps in attached:**



Boat Ramp
Etiquette.msg

2. **DNR PIER and DOCK:** Pier and dock are open. This will be impacted by the old Fireworks dock redesign. **Schedule is for estimated completion of work October/November 2018.**



C-106 Proposed
Upgrades & Repairs.pr

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Permit Application submitted to DNR for initial review.

3. GILMAN/GATEWAY DOCK:

- a. Long Term: Boat dock plan permit requests have been submitted and are under review by DNR. **Permit is moving forward at DNR as noted in update documentation shown in CESAS support attachment.**



Gateway Pier Update
5-10-17.pptx



CESASsupport
Revised 2.12.18.doc

- b. **LOP for continuation of Floating dock attached:**



03.15.2018.GatewayD
ockTempFloat.pdf

4. PAVILION DOCK:

- a. The pavilion dock was destroyed and plans for repair and betterments are underway. Once ready they will be forwarded to Mayor and Council for review and comment. This will need to be coordinated with the proposed repair to the Lang’s East Marina once they are proposed.

5. **FISHING DOCK:** This dock is owned and maintained by DNR. This dock was damaged due to Hurricane IRMA. Checking with DNR on schedule for repair.

6. **NORRIS MARSH WALK:** This structure is City owned and for observing the marsh and no physical changes are anticipated. This is now open to the public.

Public Works will be completing the final electrical repairs.

7. **LANG’S PIERS/DOCKS:** These are privately owned and the City has no authority over their operation. They suffered catastrophic damage from Hurricane IRMA. Meeting with owner to see what the plans are for the future.

8. **NPS DOCKS**: These are owned and operated by the National Park Service for the Cumberland Island ferries and the NPS work boats. Anticipate repair time frame is December 2018.
9. **BUOYS**: These are city owned and permitted in Florida. They are currently at the Point Peter Waste Water Facility. Submitted for repair and reinstallation. Need to meet with Florida State maritime agency.

Administration:

- IT Strategic Planning: Part of the award of contract to NEOS included developing a five year plan for improving the municipalities IT systems. This project has started. Update provided at 2017 Retreat.
- **IT Gilman Park Hot Spot: Bids have been received and have been reviewed. Recommendation for award is scheduled for March 19 meeting agenda.**
- St. Marys Airport: The former City of St. Marys airport is now closed in accordance with “The National Defense Appropriation Act.”
 - FAA Notice of Release is attached. The City has no further requirements or financial obligations relating to the airport closure.



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- St. Marys Railroad: Mr. Paul Pleasant is offering a training opportunity for the City Council to learn about the RR and its operations. He can provide this at any time, but during the daytime is best as this will be done as part of a riding tour of the rail line.
- St. Marys Service Memorial: This idea was presented by Council Member Nutter and will be placed on the next Council meeting for discussion. This should be a private/public partnership led by a volunteer group strongly motivated and committed to this project. I have met with MOAA and the Eagles. Eagles have agreed to be the fiduciary group for this project. Mr. Marr and I met with the Masons on March 9 and they want to participate.
- Solar Power: Hannah Solar appreciates the City Councils approval of the non-binding letter of intent on July 12, 2017. They will submit two applications on behalf of the City to meet the REDI application process to Georgia Power. City of St. Mary’s application has been submitted.



9.21.17 - St. Mary's
REDI Update.docx

- Mill Site: Working on Economic Incentive package with JDA including CID.
 - **CID approved at the December 4, 2017 Council meeting. Passed by State House and State Senate.**

- Storm Water Enterprise Fund: Council requested that RFQ/RFP be developed for review. Staff has met and is developing this documentation for Mayor and Council review. Discussed at the 2017 retreat.
- **Trash Contract insurance renewal received. This is a requirement for Advance in each year of the contract.**



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- Festival/Event Approvals Alcohol or Street Closing:
 - First Friday April 6, May 4, June 1, 2018 (Alcohol)
 - South East Georgia Leadership Conference at Gilman Park March 22, 2018 (Alcohol)
 - Food Truck Saturday, St. Marys St. in front of Park, 1PM to 8PM, 7/28, 8/25,9/29/18
 - Rustapalooza scheduled for April 7 through April 8, 2018.
 - St. Marys Chalk Walk Contest, 9AM to 12PM, April 14, 2018 at the Waterfront Park.
 - Annual Autism 5K on April 14, 2018 at 6:00AM starting and finishing at Gilman Park.
- Camden County Technical School: Construction funding is proposed in the 2019 State budget.
- **West Marsh Clean-Up: City is working with DNR to develop a plan for cleanup of the West Marsh area around the March walk.**

Respectfully submitted,

John J. Holman, ICMA-CM
City Manager